



NEW CITY CHAMBER STREET FESTIVAL APPLICATION

April 22, 2012

September 2, 2012

10 AM - 5 PM

BOOTH SIZES: 10 x 10 single space 10 x 20 double space (double fee for double space)

EXHIBITOR FEES PER SPACE:

- Art/Craft/Business/Food - \$125
- Chamber Members - \$75
- Non-Profit(Chamber Members) - \$75
- Food (cooking) - \$135
- Non-Profit (Rockland County-based, Non-Chamber member) \$100
- Walk-up day of show - \$200
- Previous Exhibitor

MAKE CHECKS PAYABLE TO: Woodwill Corporation, **MAIL TO:** Woodwill Corporation, PO Box 5186, Hauppauge, NY 11788.

Complete the Application, **SIGN** and return with fee and **ENVELOPE**. **Unsigned contracts will not be processed.**

EXHIBITOR INFORMATION – Please type or Print

PRODUCT DESCRIPTION: _____

Please be specific to avoid placement near a potential competitor

Name of Business: _____

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (_____) _____ Cell: (_____) _____

E-Mail: _____ Web site: _____

NYS TAX ID: _____

Application will not be accepted without NYS Sales Tax Number

YOUR SIGNATURE IS REQUIRED BELOW– UNSIGNED CONTRACT WILL NOT BE PROCESSED

I have read, understand and agree to the terms as listed in the Rules for Exhibitors on back of this application.

- I have included: Completed application NYS Tax # Check Credit Card info.(on back)
- Photo of work & display **STAMPED SELF ADDRESSED ENVELOPE (Required for space #)**

Exhibitor Signature & Title **Date**

Office Use:

Date: _____ **Amt:** _____ **Acct:** _____ **Comp:** _____ **SPACE #** _____

NEW CITY STREET FESTIVAL EXHIBITOR RULES

1. The Exhibitor shall occupy only the space assigned by the Chamber of Commerce/Woodwill Corporation.
2. The Chamber of Commerce/Woodwill Corporation has the right to prohibit conduct which it deems deleterious to the Festival and may move or remove any Exhibitor it feels causes undue disruption at their sole discretion.
3. The Chamber's /Woodwill's sole obligation is to provide a designated space to the Exhibitor, which shall be determined solely by the The Chamber/Woodwill.
4. The Exhibitor's inability to appear at the festival for any reason will not result in any refund.
5. This is a rain or shine event. No refund will be made due to inclement weather.
6. The Exhibitor is responsible for the delivery, handling, erection and removal of their displays, booth and materials, including any garbage or refuse generated.
7. By signing this agreement, The Exhibitor agrees to indemnify, defend and hold harmless The Chamber of Commerce/Woodwill Corporation, the Town Of Clarkstown, The Clarkstown Police Department and New City and its members, officers, employees, agents and representatives for any personal injuries, property loss of damage suffered by any person as a result of the actions of The Exhibitor.
8. The Exhibitor is solely responsible for the payment of the NYS Sales Tax and must have a current NYS Sales Tax Number. Call NYS Department of Taxation at 1-800-972-1233, and ask for Form DTF-17.
9. It is the Food Vendors sole responsibility to obtain the proper permit from the Rockland County Dept. of Health, 845-364-2600, 2603 or 2606. Failure to obtain the required permit will not entitle The Food Vendor to a refund unless The Chamber receives notice of cancellation 10 (the) days before the date of the Festival. Food Vendors must submit a Certificate of Insurance naming The Town of Clarkstown, in the County of Rockland & The New City Chamber of Commerce and Woodwill Corporation and staff as additionally Insured with application.
10. Selling, sharing or dividing booth space is not permitted. Any Exhibitor, including Chamber Members, found selling or sharing space will pay an extra fee of \$200.00.
11. New City merchants participating in the Festival may sell in their booth only items regularly for sale in their shops.
12. NOISY GENERATORS WILL NOT BE TOLERATED; AT SHOW MANAGEMENT'S DISCRETION THEY WILL BE TURNED OFF.
13. Late arrival to the show (after 8:30am) will forfeit original booth assignment. Late Vendors will be placed at the discretion of the show management.
14. **The Festival ends at 5:00 PM VENDORS MUST CEASE SALES AT THAT TIME. The Clarkstown Police Department will strictly enforce this rule by issuing fines for blocking traffic.**
15. Exhibitors may not use fire hydrants as a water source, by order of The Clarkstown Fire District.

CREDIT CARD PAYMENT INFORMATION: (PLEASE WRITE CLEARLY)

Total Amount to be charged to your credit card – \$ _____

I hereby authorize these charges to be made to my VISA MASTER CARD

Card # _____ Exp Date: _____

3 Digit Security Code: _____

Name on Card: _____ **Billing address if different than on application:**

_____ City: _____ ST: _____ Zip: _____

Signature: _____ Date: _____

CHAMBER OF COMMERCE of NEW CITY

WOODWILL CORPORATION

Box 5186, Hauppauge, NY 11788 – PH: 631-234-4183 – Fax: 631-582-6193 – jrwoodwill@aol.com – www.woodwill.com